

X

x

L-xxxx Luxembourg

x@x.com

Luxembourg, xx/xx/20xx

Sworn Statement for a background check

I, the undersigned, First Name/ Last Name, title and name of entity, having its registered office at, place hereby declare that our employee/candidate First Name/ Last Name, born on date in place and residing at address went through a pre-employment check.

As the applicant for the background check was unable to provide acceptable supporting documentation, we hereby confirm that the employee/candidate went through the following steps:

- ID check,
- Address history matching check,
- Employment history check,
- Academic check,
- 28 days gap identification in its history.

The employee/candidate also went through a pre-hiring interview with qualified human resources /association representatives who checked the consistency between information provided administratively and responses given during the interview, in order to reasonably establish that the declared activities took place.

In the exchange of information during this interview and within the vetting process, the employee was able to provide sufficient information orally to give us reasonable assurance. The recruitment records contain evidences to prove that the above-described verifications were performed.

This declaration is issued to serve for all intents and purposes.

Issued at Luxembourg, on